



Dear Social Security Officer,

Janus International Hospitality Student Exchange (JIHSE) is providing this letter in order to verify the status of this individual, a participant on our Hospitality Internship Program, administered under the guidelines of the U.S. Department of State's Exchange Visitor Program, P-4-13979. This program enables university students from different countries to gain a greater understanding and appreciation of the United States. Since the resources of most participants are not sufficient for this length of stay, the U.S. Government allows them to obtain employment by training at a Site of Activity, not to exceed the twelve-month period listed of the DS-2019 form in order to offset the costs.

This J-1 Internship participant has been admitted under Section 101 (A) (15) (J) of the Immigration and Nationality Act and is eligible to work in the United States according to the terms of this program. The J-1 Visa status of this exchange visitor is evidenced by the DS-2019 form, which specifies JIHSE as the legal sponsor, as well as the I-94 form that the visitor can obtain online. These forms should serve as confirmation of the participant's eligibility for employment under the Immigration Reform and Control Act of 1986 (IRCA) and of their lawful admission into the United States.

To work in the U.S., this individual will need to apply for a Social Security Card. The JIHSE sponsored student will present the following documents:

- **Valid passport, which shows age and confirms identity, also containing a J-1 Visa**
- **Form I-94, Arrival-Departure Record, issued by INS which confirms J-1 visa status**
- **US State Department Form DS-2019, Certificate of Eligibility for Exchange Visitor Status.**

This form shows

- **The Exchange Visitor's sponsoring organization**
- **A description of the exchange program in which he/she is participating**
- **The period during which the individual will be in the program**
- **Proof that the student is an Intern Participant,**

In addition to the items mentioned above, this letter also serves as our participant's sponsor letter, authorizing employment during the dates as stated on the DS-2019 form we have issued.

Should you have any questions about this procedure, please contact us at 1-866-249-3888.

Sincerely,

A handwritten signature in blue ink, appearing to read "Thomas Taylor".

Thomas Taylor
Vice President of Operations and Responsible Officer
Janus International Hospitality Student Exchange